

Koramangala, Bengaluru
Dated, the 28th November, 2024

Sub: Confirmation of Execution of Onboarding Documentation Dissemination and Approval Processes for Faculty Volunteers under Vidyasagar Learning Initiative (VLI) for the AY 2024–25: Reg

In continuation of Office Order No. VLI/ADM/2024-25/01-B dated November 15, 2024, regarding the shortlisting of faculty volunteers for the Vidyasagar Learning Initiative (VLI) for secondary grade courses for the academic year 2024–25, the undersigned is directed to communicate the confirmation of execution of requisite actions pertaining to onboarding documentation and approvals as outlined below:

- 1. Confirmation of Documentation Dissemination:** This office has ensured that all requisite onboarding documentation, including but not limited to Offer-cum-Appointment Letter, Terms and Conditions, Confidentiality Agreement, and other documents (if any), has been duly shared with the faculty volunteers via email provided by them, those are shortlisted vide the aforementioned order.
- 2. The details of dissemination are tabulated as under:**

Ref. No.	Name	Position	Subjects
A-12015(A)-01-2024	Mr. Bhavya Mathur	Adjunct Faculty	Mathematics
A-12015(A)-02-2024	Ms. Ishika Malhotra	Adjunct Faculty	Biology
A-12015(A)-03-2024	Dr. Manjulatha V.	Adjunct Faculty	Science
A-12015(A)-04-2024	Ms. Drisha Waghela	Adjunct Faculty	English
A-12015(A)-05-2024	Mr. Sourav Debnath	Adjunct Faculty	Biology
A-12015(A)-06-2024	Dr. Usha Sairam	Adjunct Faculty	Chemistry
A-12015(A)-07-2024	Mr. Shailendra Bohra	Adjunct Faculty	Physics

- 3. Deadline for Faculty Response:** All shortlisted faculty volunteers have been provided with a timeline of **7 (seven) working days** from the date of issuance of this communication to acknowledge receipt of the documents and revert with their consent or observations, if any. Non-compliance within the stipulated timeline shall be construed as non-acceptance of the terms, and the Foundation reserves the right to proceed accordingly. However, should additional time be required, the concerned office may grant an extension at its discretion, provided sufficient justification is presented.
- 4. Approval of Advisory Council**
The processes executed herein have been reviewed and approved by the Advisory Committee in adherence to the governance framework and advisory protocols of the Foundation.
- 5. Administrative Confirmation:** The Administrative Secretariat affirms that all actions mandated in the Office Order dated November 15, 2024, have been carried out in their entirety. The undersigned confirms that all communications bear the requisite electronic signatures for authentication.

Administrative Secretariat
Finessefleet Foundation

Copy forwarded for necessary action and information, as required:

1. Administration of Vidyasagar Learning Initiative
2. Office of the Chairperson, Finessefleet Foundation
3. All Concerned Faculty Volunteers
4. Guard File